

Name:

Grade:

Date of Meeting

Anaesthetic Educational Supervisors Meetings

This is a guide for what might be covered in meetings. Focus of discussion and the expectations of the trainee will depend on individual circumstances, time of year and where they are in their training.

Logbook:	This year:	No of cases	% Supervision
		Case mix	Procedures
	Total:	No of cases	% Supervision
		Case mix	Procedures

Average cases per year ~ 450 (non-specialist modules), Less with ICM, cardiac, neuro, etc

WPBA: Number: spread: comments:

Sign off of modules: Completed:
Remaining:

Modules should be signed off throughout the year, not just for the ARCP

Exams:	Primary:	MCQ	OSCE	SOE (VIVA)
	Final:	Written	SOE	

Courses:

Audits / patient care improvement projects:

Research:

Presentations:

Publications:

Posters:

Teaching:

Management:

Future plans:

Special interest development
OOPT year
Other training (eg BCH)
Other qualifcics (PGCE, patient safety etc)

Career aspirations:

CV:

PTO

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Personal Discussion

This page contains some material that may be discussed but not copied into the portfolio

Structured Assessment:

MSF (one per year):

Health / Probity:

Home/Family:

Work Issues:

eg including relationships, undermining, rotas, workload, leave (study/annual/professional)

Other Issues:

Plans for activities before the next meeting/longer term:

Document as individual PDP entries